

Lawrence Community Works
Project / Initiative / Collaborative Director
Atrius Health Equity Foundation Youth as Health Care Change Agents

The AHEF Lawrence Project is a groundbreaking effort of youth development organizations and health institutions in Lawrence's North Canal Mill District, who have come together as partners/ neighbors with a strong interest in deeply impacting equity and social determinants of health (SDOH) for families in this central, densely populated, emerging neighborhood. Over a five-year period, the partners will implement a coordinated set of strategies and activities aimed at:

- 1) Generating an Ecosystem that supports Youth Mental Health and Family Wellness
- 2) Fostering Youth Social Connectedness, Empowerment, and Leadership Development
- 3) Creating Family Economic Mobility and Health Employer Efficacy through Youth Career and Workforce Development
- 4) Building a Healthy Family Neighborhood through Targeted Intervention and Place-Making

This is a collaborative effort of Lawrence CommunityWorks/Movement City (LCW/MC), Lawrence General Hospital (LGH), Greater Lawrence Family Health Center (GLFHC), Youth Development Organization (YDO), ACT Lawrence, SquashBusters Lawrence (SBL), Groundwork Lawrence (GWL), Elevated Thought (ET), Top Notch Scholars (TNS), and Boston College School of Social Work (BC).

The Project Director will work closely with LCW and a Steering Committee of all project partners, to foster a strong collaboration and oversee the implementation and coordination of all project elements and activities. The position will be housed at LCW, but expected to spend time within all project partners and build strong relationships across the group.

Responsibilities

- Provide strong, unifying, strategic leadership to the collaborative, helping partners refine and build out their vision for the collaborative as a whole and determine the most synergistic ways of implementing this vision while supporting and building on the strengths of each partner.
- Convene, staff, and facilitate the Steering Committee for the Initiative, providing stable governance and ensuring partner buy-in and equitable use of resources.
- Oversee the hiring of all Initiative staff, working with relevant partners for each position, and providing supervisory support in concert with staff at particular partners where YTCI staff are embedded.
- Creation of basic, shared documentation for the initiative, including partner MOUs and shared intake or tracking forms.
- Oversee all project logistics and coordination, such as:
 - meetings of project partners
 - training, and training of trainers, for and with project partners, staff, and youth
 - workshop and activity implementation
 - neighborhood event implementation
- Work closely with the LCW Executive Director and Resource Development staff on project fundraising, reporting, and funder relations.
- Maintain strong relationships with all project partners through regular, timely communication, appropriate deployment of partner expertise, and follow-through on planned activities.

- Maintain transparency in project budgeting and accounting, providing timely reports (supported by LCW Finance Department) to all partners on the expenditure of grant funds for project activities.
- Work closely with project partners to ensure that efforts are grounded in deep understanding of community strengths, needs, aspirations, and barriers.
- Work with BC, Atrius-provided consultants, and other partners on project evaluation and data collection, coordination, and analysis efforts.

Qualifications

- Bachelor's Degree or 5 years' direct relevant experience required
- Success in roles requiring execution of multiple tasks while responding to multiple priorities
- Demonstrated ability to build and maintain relationships with a wide array of people – junior and senior, for-profit and nonprofit, and from diverse backgrounds
- Extremely organized with great critical thinking skills
- Outstanding communication and interpersonal skills
- Proven ability to work with efficiency, flexibility, and good humor
- Ability to exercise tact and diplomacy in organizational settings
- Self-starter, self-disciplined, with excellent follow-through
- Spark, imagination, creativity
- Remain focused in the face of pressure, not intimidated by tasks and deadlines
- Bilingual/bicultural a must

Salary: \$80,000 – \$90,000 DOE. Excellent benefits including full health and dental coverage (company pays 80%), retirement savings match, and more.

This is an IN-PERSON position with some flexibility to work from home up to one day/week.

Please send resume and cover letter to Norma Pagan, Human Resources, npagan@lawrencecommunityworks.org.